

Regular Agricultural Service Board Meeting of the County of Forty Mile No. 8 of the Province of Alberta held in the Board Room of the County Office, Foremost, Alberta on Tuesday, February 7<sup>th</sup>, 2012.

The Meeting was called to order by the Chairman, Joan Hughson, at 9:00 A.M.

*Members Present:*        *Bruce Robertson*  
                                      *Bryne Lengyel*  
                                      *Ronald Lane*  
                                      *Tom Thacker*  
                                      *Craig Widmer*

*Also Present:*            *Dale Brown, County Administrator*  
                                      *Dave Matz, Agricultural Fieldman*  
                                      *Sandra Miller, Secretary to the County Administrator*

*Absent:*                    *Councillor Ronald Harty*

### Minutes

MOVED approval of the Minutes of the Regular Agricultural Service Board Meeting held on December 13<sup>th</sup>, 2011.

CARRIED.

Mr. Matz confirmed with the Members that Executive Director, Tim Romanow, from Milk River Watershed Council will be invited to attend the next Agricultural Service Board Meeting.

### Items Added to the Agenda

No items were added to the Agenda by the Members present.

### Milk River Management Meeting

The Milk River Management Annual Meeting will be held April 4<sup>th</sup>, 2012 at 12:30 P. M. at the Milk River Civic Centre.

### Treasurer's Report

MOVED approval of the Treasurer's Report for the period ending December 31<sup>st</sup>, 2012.

CARRIED.

### STAFF REPORTS

#### Agricultural Fieldman's Report

The Agricultural Fieldman's Report was presented by Dave Matz and attached as Addendum 'A' to the Minutes.

Items discussed:

- Staff have been cleaning and organizing the Shop.
- Equipment repairs have begun.
- Mr. Jesske has been working in Utilities two days per week.
- Three vehicles were taken to the city for warranty work and computer adjustments.
- Mr. Matz will be attending the following Meetings and Training Re-certification Courses:
- *Form 7 (Coyote toxicants)* – 5 year Re-certification in Lethbridge.
- *Invasive Plant Seminar* - Picture Butte.
- *Train the Trainer – Farmer Pesticide Course* – Re-certification in Calgary.
- *Pest Surveillance Seminar* - Lethbridge.
- *South Region Alberta Association of Agricultural Fieldman Meeting.*
- *Milk River Watershed Weed Management Meeting.*

MOVED to accept the Agricultural Fieldman's Report.

CARRIED.

#### Conservation Co-ordinator's Report

Agricultural Service Board Members reviewed the Conservation Co-ordinator's Report for the period of November 22<sup>nd</sup> to December 31<sup>st</sup>, 2011.

A copy of the Co-ordinators Report has been attached as Addendum 'B' to the Minutes.

CARRIED.

#### Mowing Costs

Members reviewed estimated Mowing costs as presented by Mr. Matz. Members discussed repairs and replacement of equipment. Mr. Matz will be attending a *Highline Mower* demonstration in the spring at Cypress County.

#### Capital Review

The Members reviewed Capital Equipment for the Agricultural Department. Mr. Matz explained the current use of each piece of equipment and potential upgrades:

- 1600 gallon tank and baffle balls
- Three new GPS systems for the 3-tons
- Upgrading the Cemetery Truck
- Replace one ATV
- Tractor
- Mower

It was suggested to add a skirt to the Cemetery Truck to reduce gravel hitting the trailer when hauling quads.

#### Assistant Agricultural Fieldman Job Description

The Members reviewed the Assistant Agricultural Fieldman Job Description as presented by Mr. Matz.

The Assistant Agricultural Fieldman will be responsible for 40 Mile Park with a secondary component in Agriculture.

MOVED approval to accept the Assistant Agricultural Fieldman Job Description as per Addendum 'C' to the Minutes.

CARRIED.

MOVED approval to establish a Hiring Committee consisting of Dale Brown, Joan Hughson, Bryne Lengyel and Dave Matz.

CARRIED.

#### Environmental Stream Workplan

Mr. Matz presented a Workplan demonstrating how to allocate current practices to fulfill the Environmental Grant requirements.

Mr. Matz also suggested providing some assistance to ratepayers experiencing salinity issues.

A copy of the Workplan have been attached as Addendum 'D' to the Minutes.

MOVED approval to contact Don Wentz regarding providing Consulting Services to Ratepayers experiencing salinity issues.

CARRIED.

INFORMATION ITEMS

2011 Rabies Report

The Committee Members reviewed the Rabies Report.

Environmental Program Invoice

The Committee Members reviewed the expenses incurred for the 2011 Environmental Stream of Funding program received from Cypress County.

MOVED that the Meeting adjourn at 11:50 P. M.

CARRIED.