

maintenance/repairs/improvements. Mr. Matz has created a *Safety Inspection form* to use for each piece of equipment, identifying any hazards and document and address those hazards. After equipment is completed in January, Unit 591 will have the water tank changed to the large tank purchased last spring. This will include reconfiguring the deck and moving the pumps to the back.

Estimated Statement of Expenses for 2013

Council reviewed the *Estimated Statement of Expenses for 2013* for submission to Alberta Agriculture and Rural Development for the Agricultural Service Board programs and services. The deadline for submission of the Budget Statement to the Agricultural Service Board Program Administration Office is December 31, 2012.

MOVED approval of the Estimated Statement of Expenses for 2013 for Agricultural Service Board programs and services in the amount of \$690,000.00.

CARRIED.

2013 Strategic Plan

The Committee reviewed the updated 2013 Strategic Plan.

MOVED approval of the 2013 Strategic Plan attached as per Addendum 'B' to the Minutes.

CARRIED.

Burdett Beautification 2013

The Agricultural Fieldman provided the Committee with photographs and an extensive list of tasks to be completed for the Burdett Beautification 2013 project. The Committee provided direction of priority items.

Agronomy Update Conference

The Committee reviewed the Agenda for the Agronomy Update Conference to be held January 15 and 16, 2013. Committee Members will self-register if available to attend.

Supervisory Training

Mr. Van Arragon requested Council's consideration to attend a one-day Supervisory Training session to be held on January 29, 2013.

MOVED approval for Darrell Van Arragon to attend the one-day Supervisory Training session to be held on January 29, 2013.

CARRIED.

Human Resource Management Training

Mr. Matz requested Council's consideration to attend a one-day Human Resource Management Training session to be held on February 12, 2013.

MOVED approval for Dave Matz to attend the one-day Human Resource Management Training session to be held on February 12, 2013.

CARRIED.

Rabies Surveillance Program

The Agricultural Fieldman informed the Committee of interest received from neighboring Counties to resume the Rabies Surveillance Program without the funding previously provided. Contractors have also expressed interest in offering their services. A Meeting has been scheduled for January 8th, 2013 to establish a job description and discuss wages.

The Committee discussed other options to obtaining sampling in the County. The Agricultural Fieldman will provide an update to the Committee following the Meeting with neighboring Counties.

2013 Meeting Dates

The Committee reviewed / amended the proposed dates for 2013 Agricultural Service Board Meetings.

MOVED approval to accept the following dates for the 2013 Agricultural Service Board Meetings:

- February 5
- March 5
- May 7
- June 4
- August 6
- October 1
- December 10

CARRIED.

Provincial Agricultural Service Board Conference

Mr. Matz confirmed the Registrations with the Committee Members for the Agricultural Service Board Conference to be held January 22 to 25, 2013.

The Committee requested more financial information on Agenda items to allow a more timely manner to address the issues, as opposed to tabling to a future Meeting.

INFORMATION ITEMS

Burdett Cenotaph Expense Report

The Committee reviewed the statement of income and expenses regarding the Burdett Cenotaph project.

Southeast Conservation Offset Pilot Project

Conservation offsets are compensatory actions that address the ecological losses arising from development. This Project is led by the Government of Alberta working with many additional organizations. Pilot objectives include the development and testing of several aspects related to voluntary conservation offsets for new industrial developments on native prairie habitat.

MOVED that the Meeting adjourn at 11:55 A. M.

CARRIED.