



County of Forty Mile No. 8

EMPLOYMENT OPPORTUNITY CONSTRUCTION FOREMAN

The County of Forty Mile No. 8 is located in southeast Alberta and centered between the cities of Lethbridge and Medicine Hat. We are currently seeking a highly motivated individual to assume the position of Construction Foreman based out of our main public works office in the Village of Foremost. This is a permanent fulltime position reporting to the Municipal Supervisor.

Construction Foreman Responsibilities include:

- Coordinating and organizing construction work according to the yearly road program priorities and plans.
- Report progress of projects to the Municipal Supervisor
- Ensure that all safety requirements and policies of the Municipality and OH&S Legislation and good workplace practices are being conducted.
- Assist in road program planning and estimating.
- Ensure utility locates and landowner forms are completed.
- Supervise crews and the operation of equipment.
- Monitor expenditures on projects and ensure they remain within budget.
- Assist with shop supervision during winter months.
- Any other duties assigned by the Municipal Supervisor

Qualifications:

- In depth knowledge of construction procedures.
- Experience in heavy equipment operations.
- Supervisory experience an asset
- 3-5 years' experience in road construction operations an asset.
- A solid understanding of road construction survey, design and the ability to read construction drawings.
- Ability to communicate and report effectively
- Excellent organizational, leadership and team work skills.
- Proficient use of computer – Microsoft Word, Excel, Power Point.
- Aptitude in Math
- Ability to identify and understand problems and determine the appropriate actions to resolve them.
- Good physical stamina and health
- Safety conscious
- Valid First Aid/CPR Certificate
- Valid Class 3 Drivers License with air endorsement – Class 1 License an asset.

A competitive salary and comprehensive municipal benefits package is available. The successful candidate will be required to provide a criminal record check and drivers abstract.

Interested applicants are invited to submit their resume including relevant work experience, education/training and salary expectation no later than 4:30 P. M. December 21, 2017, to:

Municipal Supervisor
County of Forty Mile No. 8
Box 160
Foremost, AB T0K 0X0

or

E-mail: keith@fortymile.ab.ca

The County of Forty Mile No. 8 thanks all applicants in advance for their interest, however, only those individuals selected for an interview will be contacted.
