



County of Forty Mile No. 8 Policy Handbook

EFFECTIVE: February 28, 2018 **SECTION:** 11 **NO.** 10
APPROVED BY: County Council **SUBJECT:** Policy and Bylaw Review
REVIEW DATE:

Res. No. 62/18

Purpose

The purpose of this policy is to establish a process that ensures Council and administration are regularly reviewing the County's policies and bylaws.

The County of Forty Mile has adopted a number of policies that direct Council's decision making process and the day-to-day operations of administration. The County recognizes that it is prudent to regularly review these policies to ensure they are an accurate reflection of the County's principles and procedures.

In addition to the policies, the County has a number of bylaws that govern activities within the County boundaries. The County recognizes that these bylaws should be reviewed to determine whether they are still accurate or necessary.

Scope

This policy applies to all County of Forty Mile policies and bylaws.

Policy Review Procedure

Time permitting, Council and Administration will try to review at least one policy per Regular Council Meeting. By default, administration will include the oldest policy currently adopted for review on the next Regular Council Meeting Agenda unless Council otherwise directs administration to include a specific policy or group of policies instead.

Council and administration will review the policy and determine if it is accurate, needs to be amended, or should be rescinded.

Council and administration are encouraged to suggest new policy ideas above and beyond the regular policy review process.

Bylaw Review Procedures

Bylaw review will be done on an as-needed basis as either directed by Council or suggested by administration. Council and administration are encouraged to suggest new bylaw ideas when they arise.